

20 June 2001

To: All ESC Information Technology Services Program (ITSP) Blanket Purchase Agreement (BPA) Holders

From: ESC/XPK

Subject: Procurement Automation Project (PAP) Implementation

1. PAP is a Government market research tool designed to provide efficient and economical contract transaction management. It will present competing ITSP BPA Team Lead and Member data in an equitable and unbiased manner to System Program Office (SPO) contracting officers using eXtensible Markup Language (XML) web-based technologies. Implementation of PAP requires each ITSP BPA Holder to create an XML catalog using Document Type Definitions (DTD) for itself and each Team Members. One of the requirements of this document is a list of core competencies. BPA holders who do not include each of their competencies risk elimination through market research. The XML catalog will be uploaded as a link to your current company website for access by the Government servers. PAP does not require that your entire website be changed to XML format. The data from your website will be used to build and update the Government database.

2. To assist you with this transition, the Government is providing you with an XML Editor and guidance on use at no cost. The following documents have been posted on the HERBB ITSP web site:

- XML Users Guide – Creating XML Docs Using DTD
- DTD Specifications Guide
- DTD Document
- XML Document Editor User's Manual
- XML Document Editor

3. The XML Users Guide will assist you in creating your XML Documents/Catalog. The DTD Specifications Guide contains all of the Elements and Attributes that are required in the XML Document. The DTD Document is the nesting architecture used to ensure all XML Documents are created in the same way and contain the same syntax. The Catalog will reflect contractor attributes that are important to filling program office requirements. The XML Document Editor User's Manual will instruct you on how to use the XML Editor to develop an ITSP XML document. If you need technical assistance with this process, you may call Capt Matt Dean, ESC/DIJ, at 781-377-4273.

4. All ITSP BPA Holders should complete their XML catalogs and upload them to their current website by 31 August 2001. Concurrently, ESC/DIJ is conducting a source selection to provide Government user training and help desk functions. Once Government users have been trained, all market research on future task order solicitations/awards under the current ITSP BPAs will be conducted using the PAP. Contractors not XML compliant risk not being considered for future ITSP solicitations. An XML catalog will be required criteria for the ITSP follow-on program.

5. If you have questions or concerns please direct them to the ITSP Management Team; Capt Timothy Durepo – Contract Manager 781-377-6980 or Susan P. Kennison – Program Manager 781-377-8724. Technical questions should be directed to Capt Matt Dean at (781) 377-4273.

//signed//
DOROTHY A. FEBBI
ITSP Contracting Officer

1 Attachment Note

NOTE: If your company has problems running the Editor after running the .exe file, you will need to download a copy of the Java Runtime Environment. This should be on your machine by virtue of your browsers, but there is the chance that it is not. If this is the case the JRE is an easy download and instructions are documented in the readme file that comes with the xmleditor2_4.exe file."

"JAVA2" Runtime environment (JRE) <http://java.sun.com/products/jdk/1.2/jre/index.html>
download: [Java 2 Runtime Environment v 1.2.2_008 Windows 95/98/2000/NT Production Release <download-windows.html>](#)